

**Te Puku O Te Ika**  
**Regional Secondary School Waka Ama 2023**  
**Friday, 3rd of March 2023**  
 Lake Tikitapu, Rotorua

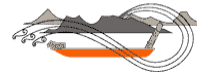
**Managers Booklet**

**Race Date: Friday, 3rd of March 2023**  
**Registrations open Wednesday, 1st February 2023 - [enternow.co.nz/wakaama/](https://enternow.co.nz/wakaama/)**



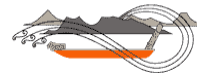
Important Dates:		
Wednesday (4 pm)	1st February 2023	Registration Entries Open <a href="https://enternow.co.nz/enternow-app/wakaama/">https://enternow.co.nz/enternow-app/wakaama/</a>
Thursday (11:59pm)	23rd February 2023	Online Team Entries Close
Monday (Midnight)	27th February 2023	Paddlers Registration Close <i>Schools will be invoiced from this date</i>
Tuesday (4pm)	28th February 2023	Invoice Payments Due Full payment is required as per invoice

Team Entry registration is available online at: [enternow.co.nz/wakaama/](https://enternow.co.nz/wakaama/)  
 All finance and other enquiries please email [amelia.liddell@twptnz.org](mailto:amelia.liddell@twptnz.org)



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## Itinerary

<b>Te Puku O Te Ika Regional Secondary School Waka Ama Friday, 3rd of March 2023</b>	
<b>Time</b>	<b>Kaupapa</b>
8:00am	<b>Registrations Open / Collection of School Packs</b>
8:30am	<b>Race Briefing - Teacher In Charge / Managers Only*</b>
8:50am	<b>First Call for Race 1</b>
9:00am	<b>Racing Starts - Race 01 U16 Mixed W12 500m Heat 1 / 3</b>
Approx. 10:15am	<b>30 minute Break - Change from W12 to W6</b>
10:40am	<b>First Call for Race 10 U16 Girls W6 250m Heat 1 / 2</b>
Approx. 10:45am	<b>Proceed Racing - Race 10</b>
Approx. 1:30pm	<b>Racing Finishes</b>

## Race Information

### Races

- 250m Straight Race - W6, W12 and W1
- 500m Turn Race W6 (1 turn around flag) see course outline for more detail.

### Race Events

J16 Girls W6 250m	J19 Girls W6 250m	J16 Boys W6 250m	J19 Boys W6 250m
J16 Girls W6 500m (Turn)	J19 Girls W6 500m (Turn)	J16 Boys W6 500m (Turn)	J19 Boys W6 500m (Turn)
J16 Girls W1 250m	J19 Girls W1 250m	J16 Boys W1 250m	J19 Boys W1 250m
J16 Girls W12 250m	J19 Girls W12 250m	J16 Boys W12 250m	J19 Boys W12 250m
J16 Mixed W12 250m	J19 Mixed W12 250m		

Paddlers can only paddle in one age bracket per event

**ie:** If as a J16 paddler you paddle in a J19 250m race you are ineligible to paddle the J16 250m race or as a J16 paddler you paddle the J16 250m race you are ineligible to paddle in the J19 250m race.

### Canoe Type

- W6/W12 - Mahi Mahi
- W1 - Any Model

**NB:** Any team/school causing damages to any W6/W12 contracted waka will incur the cost of the repairs which will be charged to the team's school.

All contracted W6/W12 are used solely for competition. No contracted waka may be taken or used for training purposes while contracted to the event.

### W1 Paddlers

Schools can enter 4 x W1 paddlers per school.

W1 paddlers cannot paddle in any W12 event.

W1 Paddlers will be using half lanes. There will be up to 8 paddlers in each W1 Race.

### W6 & W12 Lanes

All straight 250m W6 and W12 will be using the same lanes.

### Flags

- **White Flag** - Roll on to false start line
- **Red Flag** - Roll on up to start line
- **Green Flag** - Start / Go
- **Black Flag** - Over start line, team to paddle behind start line

### Protests

There will be no protests expected for 2023.

### Disqualifications

Any identified disqualifications, will impede a 10 second penalty and it will be recorded on the results.

### New Division Names

This year our different divisions - Championship, Plate and Bowl - have been updated to reflect the different parts of the waka.

Championship: **Te Ihu** (front of waka)

Plate: **Te Takere** (middle of waka)

Bowl: **Te Kei** (back of waka)

### Para Students

We are working to grow the accessibility of our sport and make it inclusive to athletes with a disability. If your kura/school has students with a disability who wish to compete at this event, please contact [amelia.liddell@twptnz.org](mailto:amelia.liddell@twptnz.org)

### Eligibility

- Paddlers must be Year 9, 10, 11, 12 or 13.
- All schools must carry ID proof (with date of birth) for each team member. This may be requested by Event officials at any time and must be shown on request.

- Paddlers may only compete for the school that they are enrolled at and attend full time.
- A paddler may only paddle in one division.
- W1 Paddlers cannot race W12.
- Single sex schools may form mixed teams with one other single sex school

### **Entries**

- Team list entries must be submitted online via **EnterNOW by 23rd February 2023.**
- Late online entries may be accepted at the discretion of the organising committee at Te Waiariki Porea Trust.
- Entries on Race Day will not be accepted due to Health and Safety reasons.
- Team lists are required as well as proof of year level and attendance must be brought to the event in case required.
- **Paddler registrations must be submitted on EnterNOW by Monday (4pm) on the 27th of February 2023.**

### **Combined Kura Applications**

This year Waka Ama NZ along with the support of School Sport NZ will allow for kura combined teams to take part in the Secondary School Nationals as bonafide teams. The purpose of combining kura is to allow as many taura as possible the opportunity to participate in the 2023 Secondary School Nationals specifically for Kura Kaupapa and Area Schools.

Please note that this application is open to Kura kaupapa and area schools only. Applications will be considered on a case-by-case process as per the following criteria:

- The Kura has a roll of under 100 (Year 7- year 12)
- The Kura is not using this to combine club teams (Paddlers will be verified from within WANZ system)
- The Kura are based in the same rohe (Auckland, Bay of Plenty-Waiariki, Canterbury-Chatham Islands, Hawke's Bay, Tairāwhiti, Nelson-Marlborough-West Coast, Otago-Southland, Tai Tokerau, Taranaki-Whanganui-Manawatū, Waikato, Wellington)
- Both kura are in agreement for the taura to combine under the host kura
- In order to be eligible to apply, kura must be a kura kaupapa Māori or Area School
- All other Waka Ama Regatta rules apply

This is for W6 teams only.

### **Entry Fees**

- The Event Co-Ordinator will invoice schools once entries have closed.
- Teams withdrawn after the entry closing date will still be **liable for the entry fee.**
- **\$25.00 per paddler, which covers the cost of all W6 races and W12 or W1 races.**

### **Accounts**

Each school will be emailed their invoice once they have completed their entry after online entries have closed. The invoice is based on your entries. **Once the school is invoiced on the 27th February 2023, you must pay for all paddlers – regardless of withdrawals. You will be charged for any additional paddlers added after invoicing.**

## Uniforms

Paddlers must be wearing the same race top uniform while racing. If paddlers are not wearing the same race top uniform an disqualification will be given.

## Team Management

All teams must have a teacher or adult with them for the whole day. Details of the team manager must be provided in online entries.

## Officials/Volunteers

- Each school must provide a volunteer to assist on the day.
- Schools with 3 or more teams entered will need to provide at least 2 volunteers.
- The Volunteer Co-Ordinator will allocate duties prior to the event. Please specify in the entry form any duty expertise so the right people can be allocated accordingly.
- Volunteers to meet at the volunteer site at Admin after Managers Meeting.

**Please provide your nominated volunteer names through the online entries.**

[Volunteer Registration Form](#)

## Equipment

- All paddlers must wear a life jacket.
- Wooden or plastic paddles can be used.
- The expectation is that schools should provide these items.
- Teams/Schools must have enough equipment. The sharing of life jackets and paddles has held up races in the past and lengthened the day. Please make sure there is more than enough equipment for your teams, especially when your teams are in consecutive races, so the day can run to schedule.

## Event Information

### Life Jackets

These must be worn during racing and any practice associated with this event. Schools are responsible for providing their own life jackets, which must be approved Personal Flotation Devices. These are jacket style, not waist belt style.

### First Aid

First Aid will be present on race day allocated by the volunteers tent near Loading Bay.

### Health & Safety

If there are any issues around Health and Safety we advise you to come to the administration site near the Loading Bay, so that our Health and Safety Co-Ordinator can address the issue.

### Weather Conditions

You should expect rain and sun during the event. Schools are advised to bring their own protection from the elements. Ensure students have sunblock, hats and raincoats. Umbrellas are great for sun as well as rain.

### Team Tents

Team Tents are to be placed in the allocated school tent site - shown on the site map.

**No tents will be erected on the following locations: Lake Edge, Beach, Lower grass adjacent to beach and terrace grass seating area.**

All schools will be located on the grass area boarded by the playground and parking area.

### **Refreshments**

There will be vendors onsite. There will be taps available for filling bottles. We do advise you to bring your own drinking bottles.

### **Disability Access**

If you require disability access please email the Event Co-Ordinator [amelia.liddell@twptnz.org](mailto:amelia.liddell@twptnz.org) to receive an VIP parking pass. VIP parking will be allocated near the administration site. However, your transport will need to remain parked during the whole race day for Health and Safety reasons of other paddlers and spectators.

### **Venue**

- This event and venue is **Smoke and Vape free**. Any Drugs or Alcohol will be confiscated from this event.
- Recycling bins will be made available this year. They will be situated at the back of the playground. Please ensure that only recyclable materials are put in the bins with yellow lids. In addition, we are also having wheelie bins in place of drums due to the wasp issues. We ask that the bins remain in the areas they are placed. Please ensure your kura is managing the rubbish in your area – if you see any rubbish around your tent or on the beach, please pick it up.

## Te Puku O Te Ika Regional Secondary School Waka Ama 2023

### Regatta Rules

#### 1.0 Categories

- 1.1 J16 W6 Team** - Must consist of 6 paddlers, this includes the steerer. You can have any combination of students under 16 as at 1 January in the year of competition **only**, of the same gender from the same school in this division.
- 1.2** If your school cannot field an entire J16 team and you need to mix J16 with J19 then the team must register as a J19 team.
- 1.3** One J19 paddler in a J16 team constitutes the team to be registered as a J19 team.
- 1.4 J19 W6 Team** - Must consist of 6 paddlers, this includes the steerer. You can have any combination of students under 19 as at 1 January in the year of competition **only**, of the same gender from the same school in this division.
- 1.5 J16 W12 Mixed Teams** - Must consist of 12 paddlers, 6 boys and 6 girls including the steerer. You can have any combination of students J16 as at 1 January in the year of competition **only**.
- 1.6 J19 W12 Mixed Teams** - Must consist of 12 paddlers, 6 boys and 6 girls including the steerer. You can have any combination of students under 19 as at 1 January in the year of competition **only**.
- 1.6.1 If you are a Single Sex school, then you may mix with **one** other opposite Single Sex school only.
- 1.6.2 If you are a Co-Ed School, you must form a W12 from within your own school

#### 2. Races

- 2.1 250m – Straight race
- 2.2 500m – Turn race.

#### 3. W1 Paddlers

- 3.1 Waka must be rudderless
- 3.2 Waka must have number holders for lane identification
- 3.3 W1 waka must be supplied by individuals.
- 3.4 Paddlers must wear a Life Jacket as per safety rules. Paddlers are required to supply their own Life Jacket (Personal Floatation Device – Jacket style. **NO BELTS**)
- 3.5 It is the responsibility of Schools to ensure that competitors can competently paddle a W1
- 3.6 If you paddle in the W1 category, you **CANNOT** paddle in the W12 category as these races will be run back to back.

#### 4. Eligibility

- 4.1 Competitors must be Full time Secondary School Students under 19 as at 1 January 2023
- 4.2 Competitors may only compete for **one** school at a National Championship.  
This must be the school at which they are enrolled and attend full time.
- 4.3 Single Sex school, may mix with **one** other opposite Single Sex school only
- 4.4 A student may only paddle for one crew in any one event/category.
- 4.5 W6 Boys and W6 Girls teams must all be students from the same school.
- 4.6 With the exception of 4.3 where single sex schools can combine to form W12 teams. There shall be no composite teams where schools combine to form a team.



## **5. School Uniforms**

- 5.1 Any display of alcohol, drug or tobacco product advertising will not be allowed on racing uniforms. All paddlers must paddle in a team uniform (Tops). Standardisation of team uniform on the water to include tops (e.g. T Shirts/Singlets), These must be standardised for the whole team. Mixed W12 teams may have two different uniforms.
- 5.2 Hats and sunglasses are permitted if individual paddlers wish to wear them.
- 5.3 Appropriate additional items of uniform may be worn in line with weather conditions. These items must be worn underneath their race uniform.
- 5.4 To maintain the dignity and solemnity of the presentation/prizegiving ceremony, the competitors receiving trophies must wear their approved school uniform/racing uniform or off the water uniform.

## **6. Registration, Replacements and Withdrawals**

- 6.1 Only those competitors registered for the first heat of an event may progress throughout the competition with the following exceptions.
  - 6.1.1 Unless there is an accepted medical reason for withdrawal and replacement accompanied by a medical certificate and accepted by the Race organisers.
- 6.2 Competitors unable to continue racing as in Rule 6.1.1 may only be replaced by eligible paddlers named on the School roster form.

## **7. Qualifications and Finals**

- 7.1 To qualify for finals the Competitors must be within these bounds:
  - 7.1.1 start with those competitors eligible from the paddler roster
  - 7.1.2 progress only with the starting competitors, unless otherwise permitted as per 6.1.1
  - 7.1.3 have sustained no faults or breaches to rules throughout the race
  - 7.1.4 complete the event with no less than six (6) paddlers in a W6 race, 12 paddlers in a W12 race.
  - 7.1.5 complete the entire race in a seated position
- 7.2 Progression will depend on the number of entries and lanes in the event
- 7.3 Should there be any withdrawals, the Race Director may:
  - 7.3.1 eliminate a heat
  - 7.3.2 place competitors in other heats

## **8. Safety**

- 8.1 All W6 shall carry bailers at all times
- 8.2 Approved Personal Flotation Devices, jacket type are compulsory and must be worn by ALL competitors. Schools must provide their own team PFD's, as correct sizing is an important part of the safety. Waist type belts/ tubes are not approved.

## **9. Paddles**

- 9.1 Paddles must be a single blade, and may be any size or shape.
- 9.2 Paddles may be constructed from any material.

## 10. Numbering

- 10.1 W1 canoes must have a number holder attached to the canoe. W1 competitors are responsible for ensuring that their canoe has a holder. Holders will be made available for sale at the event.

## 11. Course Markers

- 11.1 Buoys shall mark lanes. All numbering explanations are from the start of the 250m-straight course.
- 11.2 The lane running closest to the finish line viewing will be Lane one (1)
- 11.3 Lanes shall be marked by a colour flags this will indicate the middle of the lane. Where half lanes are used lanes will start and finish with **ODD NUMBERS** to the right of the flag and **EVEN NUMBERS** to the left of the flag.
- 11.4 The length of the 250m lanes shall, at a minimum, be marked by three (3) buoys per lane. In races requiring turns there shall be a turning flag/buoy. Different coloured flags shall be attached to each turn buoy to help crews identify their lanes. Turn flag buoys shall be positioned equidistant from the numbered buoys i.e. in the centre of the lane at each end of the specific course being used for the turn events.

## 12. Lanes

- 12.1 In sprint races all 250m W1 and WT12 races are straight away. W6 races may involve turns at each 250m as set for that event. The Organising Committee of any specific event will set the length of turn races for that competition.
- 12.2 The course shall have lanes that are:
- i) 250m and
  - ii) 30 - 35m in width) at least 2m deep
- 12.3 The lanes shall be set so a canoe will finish on the left of the buoy representing the number of its lane assignment.
- 12.4 The Waka must complete the entire race within its designated lane.
- 12.5 In any race involving turns the canoe must turn counter-clockwise around the flag but may start or finish with the flag on any side so long as they are within their designated lane.
- 12.6 A lane or area shall be designated so that the contestants may proceed safely to the starting line without interfering with the racecourse. When a race is in progress paddlers who are not racing will not be permitted on or near the course unless so directed by the Race Director.
- 12.7 In straight races the lanes may be split in two. Canoes must finish with the turning flag to the side to which they started.

## 13. Turns

- 13.1 In any race involving turns the canoe must run counter-clockwise around the flag. During a turn, the canoe shall not run over the flag in such a way that the flag is between the ama and the hull.

## 14. Starts

- 14.1 Competitors must be present at the start line for their event as shown on the programme. Starting signals shall be given regardless of absentees.
- 14.2 The start shall be taken up by two parties, one to align Waka and one to start the race when aligning has been achieved.
- 14.3 The order of the start is:
- i) Raising the white flag - indicates two minutes to the race start. The race shall start any time within that two minutes. (waka move to the false start line) ii) Raising of the red flag – Waka move to a starting position behind the start line.
  - iii) Raising of the green flag indicates the start of the race.
- 14.4 Crossing that start line at any time before the raising of the green flag will result in a disqualification. Not following starter orders will result in disqualification
- 14.4A If the starter raises a black flag during the starting procedure, this indicates that an infraction exists and the bow of at least one canoe is across the start line. Competitors will be given the opportunity to line up correctly. If, after a reasonable time, the infraction has not been corrected (in which case the black flag will not be lowered), the race may be started, resulting in disqualification of those canoes that caused the infringement.

## 15. Disqualification (DQ) Applies to all events

Disqualification will occur for any fault that is made before, during or after any race. This includes any breach of the Race Rules.

- 15.1 Disqualification may occur for any misconduct or bad behaviour at an event. This will be at the total discretion of the Race Director or Head course Judge. The following provisions, as stated in these rules, are cause for automatic disqualification.
- 15.1.1 Competing for more than one Crew or School in an event will disqualify both crews
  - 15.1.2 Paddling at any time during a race outside one's lane
  - 15.1.3 Starting or finishing outside one's lane
  - 15.1.4 Paddling in a non-seated position (Standing in a Waka at any time during the race)
  - 15.1.5 Crossing the line and commencing the race before the raising of the green flag.
  - 15.1.6 Not rounding the flags in a counter clockwise direction
  - 15.1.7 Not rounding the turn flag with the entire waka including the ama.
  - 15.1.8 Failing to complete a turn within the designated lane and buoys
  - 15.1.9 Not following the starting rules
  - 15.1.10 Complete a race with less than 6 paddlers' (W6)
  - 15.1.11 Complete a race with less than 12 paddlers' (W12)
  - 15.1.12 Paddling out of uniform
  - 15.1.13 Failure to wear their approved school uniform/ racing uniform or off the water uniform during presentation/ prize giving ceremony

**Note:** *Start, Turn and Lane faults during Heats will incur time second penalties (10 Seconds per penalty)*

**Procedure**

- 15.2 If 3 stations call DQ, protest disallowed by HC Judge (No meeting)
- 15.3 If 2 stations call DQ, HC Judge consults, this may involve the judges viewing video evidence. Can call meeting if required, HC Judge decision.
- 15.4 If 1 station calls DQ, HC Judge calls a meeting of Protest committee and picks any reps, section

**Racing DQ's are called by the following stations**

Aligner and Starter	Lane	Registration Officials
On the Water Boats	Loading Bay Officials	Time Keepers
Race Director	Video Officers	

Time penalties for heats

A 10 second time penalty will be applied for all infractions in heats

**16. Code of Good Conduct**

Schools are responsible for the behaviour of their students on and off the water.

Supervisory staff and support adults will ensure that all race rules are observed and that their students display a good sportsperson type attitude when competing. Any unacceptable behaviour at the lake venue, accommodation or in the city that is notified to the Race Director will be dealt with accordingly and could include a request to return home from the event.

**17. There shall be no composite teams at this event. Schools are required to form all teams from students within their school. The only exception to this is where single sex schools may form with another single sex school to form a W12 team.**